

## Admissions Policy

### Our Vision

International School of Kungsholmen is a small, friendly, multicultural IB World school that strives to foster a challenging, internationally-minded and inclusive environment for its students.

Our vision is to acknowledge every student's potential and build upon their strengths and interests in learning. We aim to be caring and inspiring teachers, ambitious and principled students, and informed and engaged parents.

### Our Mission

Our mission is to stimulate student voice, choice and curiosity through inquiry and encourage respectful relationships between all members of the school. As a community, we constantly seek to empower all students to express themselves individually and collaboratively, preparing them for the challenges of the future and encouraging them to become lifelong learners and active global citizens.

### Our Philosophy

As an IB World school, we are committed to the IB vision for the creation of a collaborative, diverse community united by a mission to make the world a better place through meaningful education.

At the International School of Kungsholmen, we promote and develop the learning of different languages and the understanding of different cultures. Our students, their families and our staff are internationally-minded and as a community we embrace and promote all of those different identities and cultures.

By aiming to instill the IB values into the hearts of all community members we encourage our students, teachers and parents to embrace the Learner Profile attributes and become inquirers, knowledgeable, thinkers, communicators, principled, open-minded, caring, courageous, balanced and reflective.

As a school, we promote collaboration, encourage learners to have an active role in their learning and we inspire each other to ask questions and learn through mindful inquiry.

We also value reflection as a means to deepen our understanding and to improve teaching and learning. As an IB school, we recognize the importance of taking action as a means of connecting our learning to real-life situations and as a means to improve ourselves and the world around us.

## Our Philosophy on Admissions

At the International School of Kungsholmen, we believe that schools should be open to all students. We aim to ensure a diversity of gender, culture, and nationality and we hope to offer our students the chance to a quality education in a school community that values hard working, internationally minded, life-long learners.

## Acceptance Criteria

According to the Swedish Education Act (Skollagen 2010:800), the International School of Kungsholmen is open to all students who apply. ISKH provides an educational environment best suited to families and students that are familiar with, or intend to pursue, an international education.


The following criteria apply in regard to prioritizing student applications:

1. The student/family is residing in Sweden for a limited period of time.
  - a. *A copy of the temporary contract with specified end date must be provided.*
2. The student has attended school abroad for the majority of their education and, therefore, wishes to continue to pursue an international education.
3. The student/family intends to move abroad and would like to prepare for an international education.
4. The student/family uses English as a primary language, and the student demonstrates an English proficiency that would enable them to participate in ISKH's international curriculum.

Additionally, the school also takes into account **sibling priority** and **proximity to the school**.

## Grade Level Placement

ISKH has a strict policy to enroll students by year of birth.

 <b>INTERNATIONAL</b> SCHOOL OF KUNGSBOLMEN ANNO 1998									
ISKH Grade Level Placement									
Year of Birth	ISKH	USA/Canada	Australia	India/Japan	Korea	UK/British	Italy	France	Sweden
2019	Early Years	Kindergarten	Kindergarten	Kindergarten	Year 1	Year 1	Asilo		
2018	PYP 1	Grade 1	Grade 1	Grade 1	Year 2	Year 2	1a Elem	CP	Pre-school
2017	PYP 2	Grade 2	Grade 2	Grade 2	Year 3	Year 3	2a Elem	CE1	1an
2016	PYP 3	Grade 3	Grade 3	Grade 3	Year 4	Year 4	3a Elem	CE2	2an
2015	PYP 4	Grade 4	Grade 4	Grade 4	Year 5	Year 5	4a Elem	CM1	3an
2014	PYP 5	Grade 5	Grade 5	Grade 5	Year 6	Year 6	5a Elem	CM2	4an
2013	PYP 6	Grade 6	Grade 6	Grade 6	Year 7	Year 7	1a Media	6ème	5an
2012	MYP 1	Grade 7	Grade 7	Grade 7	Year 8	Year 8	2a Media	5ème	6an
2011	MYP 2	Grade 8	Grade 8	Grade 8	Year 9	Year 9	3a Media	4ème	7an
2010	MYP 3	Grade 9	Grade 9	Grade 9	Year 10	Year 10	1a Liceo	3ème	8an
2009	MYP 4	Grade 10	Grade 10	Grade 10	Year 11	Year 11	2a Liceo	Seconde	9an
2008		Grade 11	Grade 11	Grade 11	Year 12	Year 12	3a Liceo	Premiere	GY åk1
2007		Grade 12	Grade 12	Grade 12	Year 13	Year 13	4a Liceo	Terminale	GY åk2
2006							5a Liceo		GY åk3

## Admissions Process

Admissions take place ongoing throughout the year depending on availability, but general term enrollment takes place during April for the fall term and November for the spring term.

### Steps for applying for admission:

1. Guardians are to apply through our website under [Admissions](#). They then enter our queue system and receive an ID code.
  - a. If the student does not have a personal number, you may register them with their date of birth.
    - i. YYMMDD-TF01 for female
    - ii. YYMMDD-TF11 for male
2. Send relevant documents to [admissions@intschoolkungsholmen.se](mailto:admissions@intschoolkungsholmen.se) with the subject “*Student Name - DOB YYMMDD - ISKH Admissions Documentation.*”
  - a. Include a brief description of the student’s educational history, background, etc.
  - b. Report cards from the previous two years if applicable
  - c. Copy of temporary work contract if applicable
  - d. Psycho-educational reports for students with additional support needs
3. Once the application has been reviewed, administration will reach out in order to schedule a tour and interview depending on placement availability.
  - a. ***Administration will contact the guardian(s) when/if a space becomes available. It is not necessary to contact regarding your placement in the queue or current availability.***

ISKH reserves the right to decline an applicant in cases where acceptance to the school would imply significant organizational or economic difficulties for the school, or if sufficient support cannot be provided (SFS 2015:801 §11).

## Fee Structure

The tuition fee for the International School of Kungsholmen is 12 000 Swedish kronor annually per student. This fee is invoiced bi-annually, once at the start of the fall term, and once at the start of the spring term. **ISKH will not reduce or refund any part of the Annual Tuition Fee due to delayed entry, absence, or withdrawal.** If a student is enrolled in the middle of the term, the fee will apply from first acceptance of enrollment.